



CPD Plan

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Licensee / Employer:	
Supervisor:	Mark Hayden
Commences:	01 January 2019
Concludes:	31 December 2020

CPD Plan

Specifically tailored to your individual needs, your CPD plan is designed to help you fulfil your potential as an industry professional and ensure you meet your compliance requirements. We're committed to providing you with the tools to help you thrive in a competitive environment and achieve your best.

Your CPD plan requirements

To ensure you maintain your CPD knowledge and skills requirements, you must successfully complete the learning shown below. You should also refer to your Licensee's CPD policy to ensure you meet their CPD learning requirements.

You're required to complete a minimum of **80 hours** of learning during this CPD year. Any additional learning requirements (if applicable) may be counted towards meeting this target.

There are also cap(s) which apply to the amount of learning you can complete for the following learning activities which can count towards CPD plan requirements during this CPD year:

Formal Education	60 hours
Professional and technical reading	8 hours

* Only hours completed within the capped amount will count towards your CPD plan targets displayed in below with the exception of TASA completed training which is excluded from these caps.

CPD plan requirements	Minimum Target (Hours)
Total learning requirement	80
FASEA CPD Area(s)	
Technical competence	10
Client care and practice	10
Regulatory compliance and consumer protection	10
Professionalism and ethics	18
General	0
Topic Area(s)	
TASA	23

Note: Topic area(s) **may** include topic area requirements.

Activity(s)	
External Training ^{1,a}	80

Notes:

1. 80 CPD hours can be met by online CPD, external training or a combination of both.

a. A maximum of 60 hours of formal education and a maximum of 7 hours of professional and technical reading can count towards your requirements during the CPD period.

We're here to help

If you have any questions about Ontrack or any information contained in your CPD plan, please feel free to call one of our CPD Client Support Representatives on **1300 527 526** or email us at pdmail@kaplan.edu.au.

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